

**COUNTY MEDICAL SERVICES PROGRAM GOVERNING BOARD**  
**1800 THIRD STREET, ROOM 100**  
**P.O. BOX 942732**  
**SACRAMENTO, CA 94234-7320**  
**(916) 322-1478**

*Tom Schopflin, Chairperson*



CMSP Letter No.: 00-2  
Issue Date: April 28, 2000

TO: ALL COUNTY MEDICAL SERVICES PROGRAM COUNTY WELFARE  
DIRECTORS

SUBJECT: CMSP ALLOCATION METHODOLOGY

The County Medical Services Program (CMSP) Governing Board and the CMSP Eligibility Committee have formed a workgroup to analyze the current CMSP eligibility allocation methodology and to create a new methodology to ensure that sufficient funding is provided to each CMSP county for eligibility determinations and appropriate overhead. The last couple of years have resulted in large over-expenditures of eligibility allocations in the program. It has become apparent that each CMSP county is claiming eligibility program costs in different ways and for different items. The CMSP desires to have a conforming eligibility cost claiming methodology among all CMSP counties, and to have a written claiming process in place so that each county is aware of all allowable reimbursements. This will maximize eligibility revenues to each county and will allow more control over these large expenditure overruns.

The first workgroup meeting was held on April 6 in Sacramento. The workgroup and the CMSP Eligibility Committee have requested that additional items be included with each county's quarterly eligibility expenditure report submitted to the CMSP, so that appropriate data may be obtained which is necessary in the methodology analysis. Effective with the submission of the third quarterly CMSP Eligibility Expenditure Report for this fiscal year (FY) 1999-00, all CMSP counties are required to attach copies of the DFA 325.1B and 327.5 sheets from their State claims.

The CMSP has no intention of reducing any county eligibility allocation. As stated above, the intent is to ensure that sufficient funds are available to maintain county eligibility operations. Please submit your CMSP Eligibility Expenditure reports, along with the DFA 325.1B and 327.5, on a timely basis. Without data from each CMSP county, we will be unable to achieve the goals established by the Governing Board for this project.

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The next CMSP Eligibility Committee meeting scheduled for Thursday, April 27, will be primarily devoted to the methodology issue.

If you have any questions, please direct them to Mr. Gary Varner, in the CMSP Unit, at (916) 322-1613.

Thank you for your help in this very important matter.

Sincerely,

A handwritten signature in cursive script that reads "Marilyn Berg".

Marilyn Berg, Chair  
CMSP Eligibility Committee

cc: Mr. Gary Varner  
County Medical Services Program  
Department of Health Services  
1800 3<sup>rd</sup> Street, Room 100  
P.O. Box 942732  
Sacramento, CA 94234-7320